

Building Permit Application
City of Flushing
725 East Main Street
Flushing, MI 48433
administration@flushingcity.com
P: 810-659-5665 F: 810-659-0569

Building Permit # _____
Application Date: _____
ZBA Case#: _____
SPR# _____

Applicant to Complete all items in Sections I, II, III, V, VI, VII and VIII
Note: Separate Applications Must be Completed for Plumbing, Mechanical and Electrical Work Permits

I. PROJECT OR FACILITY INFORMATION **ALL INFORMATION MUST BE LEGIBLE**

Project Name

Address

Subdivision

Tax I.D. #

Lot #

II. APPLICANT/FACILITY CONTACT INFORMATION

A. APPLICANT

Name

Address

City

State

ZIP Code

Telephone

Fax

E-mail

B. OWNER OR LESSEE

Name

Address

City

State

ZIP Code

Phone

Fax

E-mail

C. CONTRACTOR

Name

Address

City

State

Zip Code

Phone

Fax

E-mail

Builders License Number

Expiration Date

Federal Employer ID Number (or reason for exemption)

Workers Comp Insurance Carrier (or reason for exemption)

UIA Number (or reason for exemption)

D. ARCHITECT OR ENGINEER

Name

Address

City

State

ZIP Code

Phone

Fax

E-mail

III. TYPE OF IMPROVEMENT

☐ New Building

☐ Alteration

☐ Demolition

☐ Foundation Only

☐ Relocation

☐ Addition

☐ Repair

☐ Mobile Home Set-Up

☐ Premanufactured

☐ Special Inspection

IV. PLAN REVIEW REQUIRED

A set of construction documents are required with each application for a permit, unless waived by the Building Official when code compliance can be determined based on the description in the application. Construction documents must be sealed and signed by an architect or professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one and two family dwellings less than 3,500 sq. ft. of calculated floor area and public works less than \$15,000 in total construction costs.

V. PLAN REVIEW INFORMATION**A. RESIDENTIAL - BUILDINGS REGULATED BY THE MICHIGAN RESIDENTIAL CODE**

- ☐ One Family ☐ Townhouse-#of units _____ ☐ Detached Garage
☐ Two or More Family ☐ Attached Garage ☐ Other _____
Number of Units _____

B. NON-RESIDENTIAL - BUILDINGS REGULATED BY THE MICHIGAN BUILDING CODE

- | | | |
|---|---|---|
| ☐ (A-1) Assembly (Theatres, etc.)
☐ (A-2) Assembly (Restaurants, Bars, etc.)
☐ (A-3) Assembly (Churches, Libraries, etc.)
☐ (A-4) Assembly (Indoor Sports, etc.)
☐ (A-5) Assembly (Outdoor Sports, etc.)
☐ (B) Business
☐ (E) Education
☐ (F-1) Factory (Moderate Hazard)
☐ (F-2) Factory (Low Hazard) | ☐ (H-1) High Hazard (Detonation)
☐ (H-2) High Hazard (Deflagration)
☐ (H-3) High Hazard (Combustion)
☐ (H-4) High Hazard (Health Hazard)
☐ (H-5) High Hazard (HPM)
☐ (I-1) Institutional 1 (Supervised)
☐ (I-2) Institutional 2 (Hospitals, etc.)
☐ (I-3) Institutional 3 (Prisons, etc.)
☐ (I-4) Institutional 4 (Day Care, etc.) | ☐ (M) Mercantile
☐ (R-1) Residential 1 (Hotels, Motels)
☐ (R-2) Residential 2 (Multiple Family)
☐ (R-3) Residential 3 (Single-Family, Child & Adult Care)
☐ (R-4) Residential 4 (Assisted Living)
☐ (S-1) Storage 1 (Moderate Hazard)
☐ (S-2) Storage 2 (Low Hazard)
☐ (U) Utility (Miscellaneous) |
|---|---|---|

Alteration, repairs and additions - Provide a description of work to be covered by the building permit. As examples; 20,000 sq. ft. roof covering; building a 2,300 sq. ft. addition; replace 5 exterior doors; renovate basement in residence, etc.

VI. BUILDING DATA**A. Type of Mechanical System**

B. Will The Building Have A Fire Suppression System? ☐ Yes ☐ No

C. TYPE OF CONSTRUCTION

- | | |
|---|---|
| ☐ 1A - NON-COMBUSTIBLE (PROTECTED STRUCTURAL ELEMENTS) 3 HR
☐ 1B - NON-COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 2HR
☐ 2A - NON-COMBUSTIBLE (RATED STRUCTURAL ELEMENTS) 1HR
☐ 2B - NON-COMBUSTIBLE (NON RATED STRUCTURAL ELEMENTS) | ☐ 3A - NO COMBUSTIBLES (EXTERIOR WALLS ONLY)
☐ 3B - ON COMBUSTIBLE (BEARING WALLS RATED)
☐ 4 - HEAVY TIMBER
☐ 5A COMBUSTIBLE (STRUCTURAL ELEMENTS RATED) 1HR
☐ 5B - COMBUSTIBLE (ALL ELEMENTS NOT RATED) |
|---|---|

D. DIMENSIONS/DATA

FLOOR AREA	EXISTING	ALTERATIONS	NEW
Basement	_____	_____	_____
1 st & 2 nd Floor	_____	_____	_____
3 rd - 10 th Floor	_____	_____	_____
11 th - Above	_____	_____	_____
Total Area	_____	_____	_____

E. NUMBER OF OFF STREET PARKING

ENCLOSED _____ OUTDOORS _____

VII. SITE OR PLOT PLAN FOR APPLICANT USE. ATTACH ADDITIONAL SHEET IF NECESSARY

VI.1. SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan and the City of Flushing. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Owner (required)

Type or Print:

Signature of Owner's Agent (required)

Type or Print:

BUILDING PERMIT FEE ENCLOSED:
(Based on fee schedule adopted April 1, 2008)

\$

IX. LOCAL GOVERNMENT AGENCY TO COMPLETE THIS SECTION**ENVIRONMENTAL CONTROL APPROVALS**

	REQUIRED	APPROVED	DATE	NUMBER	BY
A-ZONING	☐ Yes ☐ No				
B-FIRE	☐ Yes ☐ No				
C- POLLUTION CONTROL	☐ Yes ☐ No				
D-NOISE CONTROL	☐ Yes ☐ No				
E-SOIL EROSION	☐ Yes ☐ No				
F-FLOOD ZONE	☐ Yes ☐ No				
G-WATER SUPPLY	☐ Yes ☐ No				
H- SEWER	☐ Yes ☐ No				
I-VARIANCE GRANTED	☐ Yes ☐ No				
J-OTHER	☐ Yes ☐ No				

X. VALIDATION FOR DEPARTMENT USE ONLY**DEPARTMENT VALUATION:**

Zoning District:

Use Group:

Square Feet:

Type of Construction:

Certificate of Occupancy Required? ☐ YES ☐ NO

ADMINISTRATIVE FEE	\$
ZONING REVIEW	\$
CONTRACTOR REGISTRATION	\$
PERMIT FEE	\$
PLAN REVIEW FEE	\$
SEWER TAP-IN FEE	\$
PERFORMANCE BOND	\$
ENGINEERING ESCROW	\$
CERTIFICATE OF OCCUPANCY	\$
OTHER	\$
	\$
	\$
TOTAL DUE	\$
DEPARTMENT APPROVAL SIGNATURE:	
TITLE:	DATE: